



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SHANTHI ARTS SCIENCE AND COMMERCE COLLEGE
Name of the head of the Institution	Dr. C.Nagaraju
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08231242029
Mobile no.	7624877240
Registered Email	shanthifirstgradecollege@yahoo.com
Alternate Email	shanthiiqacoordinator@gmail.com
Address	Mysore-Malavalli Road
City/Town	Malavalli TQ. Mandya District
State/UT	Karnataka
Pincode	571430

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr. C.M.Nagaraju
Phone no/Alternate Phone no.	08231242029
Mobile no.	9880083076
Registered Email	shanthiiqacordinator@gmail.com
Alternate Email	shanthifirstgradecollege@yahoo.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.shanthicollege.edu.in/sites/default/files/Basic%20Page%20Files/AQAR%20REPORT-2016-17%20pdf.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.shanthicollege.edu.in/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.53	2011	01-Aug-2011	07-Jan-2016
3	B++	2.78	2017	28-Mar-2017	27-Mar-2022

6. Date of Establishment of IQAC	04-Feb-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Orientation program for Staff	04-Jul-2017 1	25
Induction program for students	07-Jul-2017 1	300
ICT training to staff	29-Aug-2017 1	25
Tally workshop for students	12-Sep-2017 3	45
Parents meeting	14-Jul-2017 1	85
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

300000

Year

2014

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Teacher mentor system was introduced
- Central Library and repository have been upgraded
- ICT training for staff
- Teachers are made acquainted new method of NAAC accreditation
- Conducted parents teachers meeting

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Library automation	Completed
Mentoring systems to students	Adopted
Interaction with students' parents	Parents meeting was conducted
Campus cleaning and awareness on plastic free zone	Program executed
Remedial class to students	Conducted
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Shanthi Education Society(R)	20-Jun-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

14-Mar-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college operates partial Management Information System for the smooth functioning of the management and disseminating information to different stakeholders. All admission details, pay roll (HRMS), examination related activities, fees related activities, scholarships, and examination related information was computerised. The head of the department view all information pertaining to the above activities. Information relating to exam, calendar of events, important notifications etc.

are uploaded in the college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shanthi college is one of the most established and pioneering institutions in the Malavalli taluk having rural background. Emphasis has been given for value based education. The academic programs offered by the institution are designed by the University of Mysore based on the present requirements of students. For adopting a particular course prior permission has to be obtained from the university and for all academic matters the institution will follow the university regulations. However, the institute has been offering quality teaching through ICT and giving practical knowledge on the subjects through field work and extension activities. The main objective of the institution is to support the students to develop as a whole garnering physical, mental, emotional, intellectual strength through value based educational classes, sports, cultural activities, NSS, NCC, Red cross, Scouts etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	MCom	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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No Data Entered/Not Applicable !!!

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The IQAC obtains feedback from various stakeholders i.e., students, teachers, parents and alumni. A structured questionnaire will be distributed to the stakeholders and requested them to express their opinion frankly. After receiving the feedback form the stakeholders it will be analyzed by using percentile method and inferences will be drawn. The consolidated inferences derived from the feedback system will be placed and discussed in the IQAC meeting. Suggestions derived from the feedback system will be accepted and adopted in future. Any complaints expressed by the stakeholders will be resolved immediately.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP, HEK AND HES	180	38	38
BCom	Commerce	253	249	249
BBA	Administration and Management	60	17	17
BSc	PCM	60	14	14
MCom	Commerce	60	50	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	860	50	37	4	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
37	15	5	5	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college practices student mentoring system. According to it the mentors meet the students assigned to them once in every month. All mentors are monitored by the IQAC co-ordinator and he will arrange a separate meeting for them frequently. Each mentor maintains the entire students' information and it will be examined by the IQAC co-ordinator or the head of the institution. A separate mentoring and counseling hour is maintained for each class as part of their time table and respective mentor meets the students at the respective hour. This system allows the students to discuss and express their personal problems and some of the problems faced during the class hours also. In course of direct communication between mentor and the student there was a considerable improvement in the teacher student relationship. This system creates congenial atmosphere in the college campus. Parents of the students expressed good opinion regarding mentor system followed in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
860	37	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	37	0	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Semester	31/03/2018	30/05/2018
BCom	BCom	Semester	31/03/2018	30/05/2018
BBA	BBA	Semester	31/03/2018	30/05/2018
BSc	BSc	Semester	31/03/2018	30/05/2018

MCom	MCom	Semester	02/05/2018	25/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The assessment of performance of the students is an integral part of teaching and learning process. The college gives utmost importance for continuous internal evaluation system to assess all aspects of a student's development. It adopts a comprehensive teaching plan containing evaluation procedures. The performances of students are displayed in the notice board. If students show some dissatisfaction about the evaluation it will be resolved immediately. The performance of students is monitored by the principal and head of the department and necessary suggestions are given to the concerned teacher. Remedial classes are conducted to the slow learners and those who are participating in cultural programs, NSS, NCC and sports. Bridge courses are also conducted to those who are from different discipline. Model question papers and answers for it will be prepared and distributed to the students. Previous years' question papers will be provided to the students for reference. Model answer papers will be displayed in the college website. This will potentially help the students to enhance their performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the respective academic year will be prepared at the beginning of the year. It is prepared after taking university academic calendar as a base. The draft academic calendar will be approved in the IQAC meeting. Usually, it contains the commencement of academic year/semester, probable date of conducting examination, conducting various academic and non-academic programs, study holidays to students etc. The academic calendar will be notified in the college website, college notice board, college prospectus and a copy will be circulated to all the heads of the department. Based on the academic calendar the department will prepare their plan of action for their respective departments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.shanthicollege.edu.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.shanthicollege.edu.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	4
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best Volunteer	University of Mysore	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids awareness program	NSS NCC	Awareness program	5	50
Swach Bharath	NSS NCC	Awareness program	5	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	537181

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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No Data Entered/Not Applicable !!!

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libsoft	Fully	9.8	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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No Data Entered/Not Applicable !!!

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	27	15	2	0	6	3	100	0
Added	0	0	0	0	0	0	0	0	0
Total	40	27	15	2	0	6	3	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Content resources	http://shanthicollege.edu.in/e-content

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	100000	50000	50000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has adequate infrastructure facility to cater the needs of the students. The institution ensures optimal allocation and utilization of the funds available from various sources. The management is very liberal to provide the infrastructure for academic activities. There are spacious class rooms and laboratories for computer, physics and chemistry and having sufficient ventilations. Each class elevated platform with green boards, so that the teacher and board is visible to all the students. The computer lab has high speed internet connectivity and students can utilize the lab for the whole day. The working hour of the library and the reading hall is from 10am to 5pm. Conference hall with LCD facility is used for class level seminars and other class level programs. The college has an IQAC cell having LCD projector, computer, printer and furniture for conducting meetings. The IQAC meetings will be conducted in the IQAC room only. The college has separate sports room, NSS room, NCC room, canteen, reading room, ladies rest room, a student's run store and separate wash rooms for boys and girls. Hygienic drinking facility is arranged for the students. The management keep watching the facilities and timely decisions will be taken to maintain and upkeep of these facilities.

<http://shanthicollege.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Infosys	300	20	TVS	60	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	59	Arts and Commerce	BA B.Com	Manasagangotri, Mysore Maharani's Post Graduation Center, Mysore	M.A, M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Each sections of the class are having two class representatives. Each from male and female students. The class representatives are responsible to look after the class activities along with their respective mentors. The college gives paramount importance for cultural activities. It provides exposure to innate talents of students who can actively participate and conduct cultural programs in the college. NSS and NCC students have their own programs and leaders. There is good platform for these students for exposure of leadership and showcase their talents. Usually, the final year students shoulders the responsibility of leadership and they will become model to their juniors. Each departments are having their own association viz. Commerce and Management Association, Humanity Students Association, Language Students Association etc,. Through this platform students are arranging different programs. Commerce students are running a Students Co-operative Store. Every student will work in this store for a day as a salesman. Maintaining accounts, Auditing, Storekeeping etc., are done by students only. This will help them to get practical exposure in the business.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institutions vision and mission defines the distinctive characteristics of addressing the needs of students and society it seeks to serve. In order to achieve its mission the faculty members and non-teaching staff are given utmost freedom at the time of taking decisions. The institution is running under the guidance of experienced management and principal. The involvement of leadership is achieved through well defined systems and organizational structure consistent with UGC policies and with the vision and mission of the institution in general. At the beginning the IQAC constitutes various committees. It includes, Admission committee, Attendance committee, Examination committee, Cultural committee, Sports committee, Grievance redressal committee, UGC committee, Career guidance and Placement committee, Anti ragging committee etc. The committee will be chaired by the Principal of the college and a senior faculty along with few members co-ordinates the committee. The committee will have maximum autonomy for taking decisions in their respective assignment. It has both authority and responsibilities. Students also member of certain committees. Any fund required for contingencies will be given to the respective committee co-ordinator. At the end of the year each committee has to submit a report to IQAC regarding their activities. It encourages the staff and students of the college to extend their suggestions and in turn they feel happy about the administration. This causes to have co-operation and co-ordination between employees and employer. In the management hierarchy each one will know their responsibility and authority and complete their task well in time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Students exposure to practical knowledge, industrial visit and educational excursions, conducting class room seminars, wall magazine write-ups, group discussion, inclusion of field work.
Teaching and Learning	Motivating students to improve their learning skills by conducting class level seminars and conducting guest lectures and also participation in different seminars. Referring e-journals, enhancing soft skills, learning through field work and industrial visit, impetus for moral education.
Examination and Evaluation	The college is affiliated to University of Mysore and has to strictly adhere the university regulations. It follows traditional written examination in the semester final examination. The examination includes evaluation of both

	<p>internal and external. Twenty percent of evaluation is made internally by the college of concerned teachers through tests, assignments, viva, seminars etc,. Remaining eighty percent of marks are evaluated externally by conducting university level examination.</p>
<p>Research and Development</p>	<p>The college do not have research center. However, it motivates the faculty members for research publications. Encourages the faculty members to attend seminars and workshops and present research papers. Some faculties are doing research projects funded by the UGC. It motivates the faculty members and students to organize various seminars and workshops at institution/state or national level.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The library follows open access system. It is equipped with digital library with NLIST facility. Students can access and refer between 10am to 5pm. New books are added every year for the requirements of teaching learning process. The college has newly built hostel building and one mini conference hall with the seating capacity of 200 students and a function hall having seating capacity of 600 students. It has a spacious computer laboratory with internet facilities.</p>
<p>Human Resource Management</p>	<p>The college has good human resource management. While constituting committee it assigns duties to the person who has ability and interest and well versed on that subject. So that hassle free work will be completed. The committee will be mixed with senior and junior faculties. It ensures to create second layer leadership and they can shoulder the responsibilities in future.</p>
<p>Industry Interaction / Collaboration</p>	<p>Students are getting benefits from some of the senior students who are being entrepreneurs often visit the college and shares their knowledge. They help juniors to get appointment under their reference.</p>
<p>Admission of Students</p>	<p>The college strictly follows state government regulations and guidelines during admission of students. The admission will be made offline based on merit. Strict observance of government rules for reserved categories will be followed. Fees concessions for students</p>

who have passed in distinctions and physically handicapped students can avail.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In the office excel software is used for admission, scholarship, payroll, attendance etc. Messages to staff, students and parents are sent through email, whatsapp etc.
Administration	Excel and MS word software is adopted through which information from various authorities to employees updated through messages, emails etc., Students feedback are collated using excel software.
Finance and Accounts	HRMS software is used for salary disbursement of permanent employees. Excel software is used for temporary employees salary disbursement and fees collection, scholarship disbursement and other financial transactions.
Student Admission and Support	Students admission is made through excel software and a specially designed software for the college purpose is used. It records the admission information of students and reconciles it. The student support portal in the website of the college helps students to obtain information regarding scholarships, attendance, admission etc.
Examination	The college follows regulations of University of Mysore. There is a separate portal for examination. Data regarding admission, examination fee, examination admit card, internal assessment marks etc. can be obtained through this portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, EPF, Festival advance	ESI, EPF, Festival advance	Concessional rate canteen facility Scholarships to students Free transport facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The college appoints a team of teachers for internal audit of accounts maintained in the college. The team verifies the vouchers, cash book, stock ledger and receipts and payments accounts of the respective years. After internal audit, a chartered accountant will audit the books of accounts maintained in the college and submits an audit report. Apart from audit from chartered accountant, a departmental audit (government audit) will be conducted by the auditors appointed by the Joint Director' office every year</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	3000000	For staff salary
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No			
Administrative	No			

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NO Data Entered/Not Applicable

6.5.3 – Development programmes for support staff (at least three)

- Orientation program to staff members
- Leave facility as per rules
- PF and ESI contribution

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Impetus for improve practical knowledge on business and study tours
- Mentor system
- Parents meeting

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Orientation Program to newly admitted students	07/07/2017	07/07/2017	07/07/2017	350
2017	Parents meeting	23/09/2017	23/09/2017	23/09/2017	55
2017	Conducted study tours	09/03/2017	09/03/2017	11/03/2017	35
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2018	08/03/2018	150	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Solar lights are used in the campus
- Tree planting inside and outside the

campus • Organizing swatch Bharat Abhiyana • Insisting students to make plastic free campus zone

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Rest Rooms	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	05/06/2017	Every year the college publishes a prospectus. It contains information regarding calendar of events, code of conduct that students should follow, facilities available in the college, various programs offered by the college etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Special Guest Lecture on Yoga and Meditation	21/06/2017	21/06/2017	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Environmental Day was organised as a part of academic program.
- Abandoned the use of plastic in the college campus.
- Student Jatha was organised by displaying boards containing the slogans regarding environmental protection.
- Saplings planted in the college premises.
- Compost manure supply plant is constructed in the campus.
- The college campus is declared as no smoking zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- Long absentees are identified and their parents are informed over the phone. The parents favourably responded and their children improved their attendance

and brought good results. • Parents-Teacher meet was organized to solicit parents' feedback to improve the present status. • Meritorious students were honoured with cash prizes. • Vermiculture is practiced to educate the students in preparing compost manure. • Abuse of plastic bags around the campus. • College campus is declared as no smoking zone.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://shanthicollege.edu.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Shanthi Arts, Science and Commerce College is a multi faculty Co-education college with Arts, Science, Commerce, Management faculties in UG and M.Com., in P.G. It has been imparting higher education to the poor and needy to whom, higher education was a dream and beyond their reach. The vision of the college is "Providing quality education to rural students, Empowerment them through knowledge and values, Making them aware of socio-economic changes and sustainable development" The college believes that only educated youth can set right the social evils and contribute for economic development of the Nation. In order to make this belief true, the college plans its academic activities meticulously with the help of experienced teaching faculties. It lays more emphasis on practical education. The major portion of students of the college comprises girl students who are hailed from rural and remote area. Because of this college many rural girl students have been continuing their higher education. Otherwise they would have deprived from higher education. The college has given utmost security to these students. The result of the college compared to university average is in very satisfactory level. Students are getting good academic ambiance and all types of infrastructure.

Provide the weblink of the institution

<http://shanthicollege.edu.in/>

8.Future Plans of Actions for Next Academic Year

- Organizing National level seminars.
- Organizing Voters' Day, Human Rights Day Environmental Day etc., to create awareness about their importance.
- Coaching classes for competitive examinations.
- Arranging a visit to local Panchayath to appraise its proceedings.
- Arranging for spoken English classes.
- Holding class level seminars and arranging guest lectures.
- Arrangements to conduct tutorial classes to marginal students.
- Arranging for Language learning in A.V. Room.
- Arranging training program to Athletes and University team.
- Arranging a training program to Ball badminton sports men under 'Enhancing Standards of Sports performance among University students 2014-15'.
- Arranging a visit to industries.
- Arranging personality development classes.